

OFFICE OF THE DUPUTY DIRECTOR OF EDUCATION
DISTT SOUTH C BLOCK NEW DELHI
ZONE 25 (S)

No: EO/Zone 25/2003 /46

Dated 30/05/03

To

The Manager,
Khadijatul Kubra Girls Public School,
8/1, Joga Bai, Jamia Nagar,
New Delhi-25

Sub: Recognition granted from class I to VIII (without aid)
w.e.f. academic session 2003-2004 under rule 52 of DSER 1973.

Sir,

With reference to your recognition proposal of your school for middle level. I am directed to convey that the Director of Education has accorded approval granting RECOGNITION from class I to VIII (without aid) w.e.f. academic session 2003-2004 subject to the following terms and conditions in accordance with act and rule of DSER 1973.

Further that the Land norms for recognition of Middle. Secondary and Sr. Secondary Schools have been revised w.e.f. 20/12/2002. Since the School is in the possession of Land measuring 1530 Sq. Yard it would not be possible to upgrade the school further to the next level later on.

1. That the school shall abide by the provisions of DSER 1973 and as well as the instructions/ guidelines issued by the Director of Education.
2. That the School shall admit students without any discrimination of religion, race caste or place of birth as per norms of the Department.
3. That the School shall appoint full time qualified and eligible staff as per Recruitment Rules and as per norms of this Department.
4. That the School shall equip the science lab as per the norms of this department and suitable facilities for practical work shall be made available for the students.
5. That the School's library shall be maintained properly and books as per the ratio of ten books per student must be made available. The School should also arrange for a reading room in the library for the staff and students.
6. That the School shall arrange for adequate sports materials and shall purchase from time to time as per the requirement.

MANAGER
Khadijatul Kubra Girls Public School
8/1, Joga Bai, New Delhi-110025

SHABANA KHAN
V. Principal
Khadijatul Kubra Girls Public School
8/1, Joga Bai, Jamia Nagar
New Delhi-110025

7. That the School shall strictly abide by the provisions of DSER 1973 and payment of salary will be made as per section 10 (1) of DSER 1973 read with 126 of the rules to all the employees by crossed cheque.
8. That the enrolment in each section shall not exceed the number of students calculated as 10 sq. ft. space per student from the available floor area of the classroom and the School shall provide adequate and sufficient accommodation as per the norms of this department in each class.
9. That the School shall dispense with the services of unqualified staff, over aged staff in any, immediately.
10. That the Govt. nominees on the managing committee is to be constituted as per the approved scheme of managing committee which will be asked for immediately.
11. That the managing committee of the School shall not enhance the fees during the ensuing academic session without prior approval of the Director of education.
12. That all the facilities prescribed under rule-50 & 51 of DSER 1973 shall be made available to the students.
13. That the managing committee shall regulate the functioning of the school strictly in accordance with the provisions of DSER 1973.
14. That the arrangement of good drinking water and sanitary facilities shall be made available to all the students/ teachers.
15. That the managing committee of the School shall create a reserve fund equivalent to three months salary of the staff working in the school in the joint names of the Deputy Director of Education and manager of the school in a nationalized/ scheduled bank in New Delhi, Within three months.
16. That the School has appointed staff as per recruitment rules and proof to this effect is to be given to the zonal education officer for verification.
17. That the School shall not run any unrecognized class or any other activities within the school premises and all the recognized classes shall be run at one place at the above mentioned school's address only.
18. That the copies of the appointment letter/ service agreement issued to the staff shall be made available for verification.
19. Arrears of fifth pay commission if any shall be paid immediately to the staff working in the school.

Shafat Ali
MANAGER
Khadijatul Kubra Girls Public School
8/1, Joga Bai, New Delhi-110025

Shabana Khan
SHABANA KHAN
V. Principal
Khadijatul Kubra Girls Public School
8/1, Joga Bai, Jamia Nagar
New Delhi-110025

20. Provident fund register is to be maintained and casebook shall be completed and shown to the zonal education officer for verification from time to time.
21. That the violations of any rules/ provisions/ orders/ guidelines of the department shall lead to the withdrawal of recognition of the school and class IX shall not be opened without the approval from the Director of Education.
22. That the school does not have the sanctioned plan issued by the local competent authority which the school shall arrange to obtain. Recognition has been granted to the school owing to the demand of the school in the area and as much this recognition is without prejudice to the claim for regularization of the school building of its demolition on account of the structure being unauthorized and in that event this Directorate may be intimated to make alternative arrangements for the students studying in the school.
23. That the school shall comply with the Hon. Supreme Court directions regarding the arrangements to be made for transportation of the school students to and from the school and those relating to the eligibility of the driver and the conductor of the bus, the number of children to be accommodated in the bus.
24. That a report of the fulfillment of the above conditions giving the extent to which each condition has been fulfilled shall be sent to the Education Officer from time to time

Yours faithfully

(B.N. BAJPAI)

Dy. Director of Education
Distt. South

Dated:

No.

Copy to

1. R.D. south C-4 Vasant Vihar N. Delhi
2. DDE (CW) Old Sectt.
3. DDE (ACT) Old Sectt.
4. JDE (planning) Old Sectt.
5. P.A. to D. E. Old Sectt.
6. Office Copy
7. Secy. CBSE, Preet Vihar, New Delhi.

Shabana Khan
MANAGER
Khadijatul Kubra Girls Public School
8/1, Joga Bai, New Delhi-110025

Dy. Director of Education
Distt. South

Shabana Khan
SHABANA KHAN
V. Principal
Khadijatul Kubra Girls Public School
8/1, Joga Bai, Jamia Nagar
New Delhi-110025